

PARAGON HOUSING ASSOCIATION LIMITED

Minutes of Management Committee meeting

Hybrid Meeting

27th April 2026

Present: A Anderson
J Campbell
S Gilbert
J Hughson (online)
J O'Meara (online)
B Lees (online)
J Anderson (online)
D McLean (online)
L McNally

Staff: M Torrance
E Mathershaw
M Thompson
W Baxter

GOVERNANCE / MINUTES ETC

1. APOLOGIES

K Menzies (SLA)
M Richards (SLA)

Congratulations were offered to June Anderson for her national AICO Lifetime Achievement Award. Members were delighted at her success.

2. COMPOSITION OF COMMITTEE

No changes

3. MANAGEMENT COMMITTEE CALENDAR

To note

4. GOVERNANCE ITEMS

- Membership cancellation 519 – as per Membership Paper. It was noted with sadness that this long-standing member had passed away.
- Membership application – membership approved as per membership paper. Use of the seal approved
- Notifiable Event No. 31692 - Closed by SHR

4a. Minutes of Previous Meeting – 25th March 2026

There were no amendments to the minutes.

Proposed: June Anderson

Seconded: Audrey Anderson

Minutes Approved.

4b. Matters Arising

All covered in agenda.

5. BUSINESS ITEMS

5a. Budget Review / Staffing

M Thompson had issued revised budget information following an error in the original budget as the Interest Payable on Loans was understated. Error was noted and she confirmed this had small impact only and covenants were still compliant with acceptable head room. She also proposed to move some expenditure to capital in block works in line with previous practice re individual properties.

There was a discussion around the risks to the budget. The new year has just started so no major new commitments. There is no major overall impact but staff felt it appropriate to raise at start of the financial year.

Staff were thanked for bringing this to the attention of members and the revised figures were approved.

Members considered a proposal on making the post of Repairs Officer permanent. A business case was presented and it was noted that the requirements around the management of DMC is making repair activities more resource intense. This was approved.

Noted the post will be subject to open recruitment.

5b. Development Opportunity

The Association has been approached about a potential development opportunity. A paper with details had been issued to members. This is very early stage and members discussed risks, scheme potential, financing etc. Large scale project potentially to value of around £12 million.

There was discussion on possible scheme mix. Noted pressure on for re housing older people. Scheme would be general needs and not specialist.

Consideration has been given to potential demands and Local Housing Strategy implications.

Staff are seeking permission to progress discussions at this stage without making any firm commitments. This was agreed.

5c. Additional Public Holiday 15th June 2026

Background information had been issued to members. Staff not making recommendations. EVH have advised that it is not compulsory to grant and at the discretion of each governing body.

After discussion members approved the granting of the additional public holiday.

DATE OF NEXT MEETING

The next meeting will be held on Wednesday 10th June 2026

Noted F&GP Sub will meet end May to approve Annual Return on the Charter (ARC)

Signed: Chairperson	
Date:	