

PARAGON HOUSING ASSOCIATION LIMITED
Minutes of Management Committee meeting held at
Beancross , Polmont on
18th September 2019

Present: E Campbell
M Hesketh
L Hesketh
R Murray
E McNie
S Robertson
F Wallace
J Anderson
F Spiers

Staff: M Torrance
W Baxter
P Milne

Observer M Richards

1. APOLOGIES & WELCOME

A Black

Malcolm Richards was welcomed as an observer as he is standing for election at the AGM. Malcolm is well known to members through his valuable input into tenant scrutiny. His wide range of skills and experience were noted, He was welcomed by members.

Noted restricted business on agenda for this meeting.

2. ATTENANCE REGISTER

Noted – no issues

3. MINUTES OF 21st AUGUST 2019

Proposed: L Hesketh
Seconded : M Hesketh

Minutes approved

4. MATTERS ARISING

Noted full action report from August meeting will be issued for full October meeting. No matters arising at this time.

5. AGM BUSINESS BRIEF / ELECTION ARRANGEMENTS

The business brief was noted. Margaret advised of solicitor's advices that 1/3 retiral should be based on 1/3 of members after deduction of non elected members and to nearest round number (therefore requirement is 2 to retire) On lots drawn Flora Wallace and Lisa Hesketh to retire and stand for re-election. Noted there is no contest as vacancies exceed numbers standing .

6. SHR AUDITED FINANCIAL STATEMENT RETURN (AFS) APPROVAL

P Milne explained the purpose of the return and source of information . It comes from audited Annual Accounts. She drew attention to the contextual information in the return. Noted that current auditor's appointment not over 7 year limit. She explained that Henderson Loggie our internal auditors are not on the SHR "drop down list " so listed as other.

Members approved the return.

7. SCOTTISH GOVERNMENT FIRE AND CARBON MONOXIDE DETECTORS LOAN SCHEME APPLICATION

Noted previous discussions in relation to the loan and that it had been agreed in principle to pursue the loan application . Lender have confirmed no issues in relation to the loan. The loan agreement had been considered and the covering paper set out the implications. Members agreed to accept the loan offer.

8. OFFICE BEARERS

As there will be no changes to the composition of the Management Committee post AGM election other than an additional member it was agreed office bearers and sub committee membership continue as is por temp until next Management Committee meeting on 16th October when full elections will be conducted

9. DATE OF NEXT MEETING

16th October 2019