HEALTH & SAFETY AT WORK ETC. ACT 1974

SAFETY POLICY STATEMENT

The Management Committee of Paragon Housing Association is responsible for the conduct of the business of the Association.

The *Health & Safety at Work etc. Act 1974* imposes statutory duties on employers and employees. To enable these statutory duties to be carried out, it is the policy of the Association so far as is reasonably practicable, to ensure that responsibilities for health and safety are assigned, accepted and fulfilled at all levels of the Association; that all practicable steps are taken to manage the health, safety and welfare of all employees; to conduct the business in such a way that the Health & Safety of visitors, to any premises under our control, is not put at risk.

1. It is the intention of the Association, so far as is reasonably practicable, to ensure that:-

   a) The working environment of all employees is safe and without risks to health and that adequate provisions are made with regard to the facilities and arrangements for their welfare at work.

   b) The provision and maintenance of machines, equipment and systems of work which are safe and without risks to health to employees, contractors and any other person who may be affected with regard to any premises or operations under our control.

   c) Arrangements for use, handling, storage and transport of articles and substances for use at work are safe and without risks to health.

   d) Adequate information is available with respect to machines and substances used at work detailing the conditions and precautions necessary to ensure that when properly used they will be safe and without risk to health.

   e) Employees are provided with such instruction, training and supervision as is necessary to secure their Health & Safety.

   f) The Health & Safety Policy will be reviewed at least annually. Communication of any such changes will be made to all employees.

2. It shall be the duty of all **employees** at work to ensure: -

   a) That reasonable steps are taken to safeguard the Health & Safety of themselves and of other persons who may be affected by their acts or omissions at work.

   b) Co-operation with the Management Committee so far as is necessary to ensure compliance with any duty or requirement imposed on the employer, or any other person, under any relevant statutory duties.

Date Adopted at Management Committee		Date	Review Date
Chairperson	S Gilbert	21/10/26.	Oct 2027
Director		21/10/26	Oct 2027

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